



# AUGUSTA UNIVERSITY

## Counselor

Job ID

231686

Location

SCAPS-Summerville Campus

Full/Part Time

Full-Time

Regular/Temporary

Regular

### Required Qualifications

*\*This position is a limited term position\**

Masters degree from an accredited college or university in mental health counseling and is able to meet the educational requirements to be license eligible or licensed as a counselor in Georgia.

### Knowledge, Skills, & Abilities

- Ability to maintain confidentiality
- Knowledge of and experience in Microsoft Office (Word, Excel, PowerPoint)
- Excellent interpersonal, verbal, and written communication skills
- Excellent analytical, organizational, and customer service skills
- Exercise sound judgement and make responsible decision regarding clinical treatment and planning.
- Strong interpersonal skills and experience working in a team environment

### Preferred Qualifications

Prior experience working in a university counseling center setting  
Experience with providing group and couples counseling  
Experience providing crisis services and treating more severe mental health concerns  
Experience in assessing, diagnosing and treating a wide range of mental health concerns  
Experience with outreach programming and presenting on concerns related to college students  
Clinical experiences with a diverse clinical caseload

### Responsibilities

The responsibilities include, but are not limited to:

**Client/Patient Direct Services:** Provide counseling services to include: individual, group and couples counseling; and emergency services. Use of evidence-based treatment and work with a wide range of psychological problems that may manifest in both traditional and non-traditional student development. Show an understanding of age appropriate interventions. Use client intake paperwork, clinical interview from the initial consultation, and objective data obtained from psychological assessments to complete an appropriate evaluation of the presenting concern. Determine if additional formalized assessment is needed to develop an appropriate conceptualization of the client's problem and performs assessment if appropriate. Formulate an individualized treatment plan. Provide consultation to clients, faculty/staff, students, other eligible members of the AU community. Consultations follow legal and ethical guidelines as well as Student Counseling and Psychological Services (SCAPS) policies and procedures.

**Professional Development and Peer Consultation:** Participate in case consultations and continuing education focused on the clinical needs of the student population. Seek opportunities to engage in specialty training to keep pace with the changing needs of the clinic and/or student population. Support development of SCAPS. Assist in recruitment, orientation, and preceptorship of new staff. Other duties as required. Perform other duties as requested or assigned to further the mental health and wellness of AU students. Show flexibility and cooperation when being asked to collaborate with other staff, take on new tasks, or complete specific projects.

**Administrative Tasks and Meetings:** Be an active, respectful, and engaged member of SCAPS Team. Depending on clinic needs, take either a leadership role or a constructive member role in the completion of assigned projects teams/work groups. Be mindful of the needs of the SCAPS clinic and other members of the staff by readily sharing the workload with others. Attend and participate actively in team meetings consistently. Actively seek to improve services to eligible members of the AU community. Collaborate with all staff to improve clinical outcomes, client flow, and operational functions. Offer innovative, cutting-edge ways to advance therapeutic and clinical performance. Use data as a foundation for performance improvement activities. Make constructive recommendations for improvement of services to the clinical populations.

**Client/Patient Support Services:** Develop individualized treatment plans based on an investigation of empirically supported treatment options, make appropriate referrals, and accurately document treatment provided. Using information from the initial evaluation, develop individualized treatment plan. Initiate and monitor the effectiveness of the treatment plan. Modify the plan based on client/patient needs and best practices. Adequately document in the electronic health record using the SOAP format to ensure other providers can offer care in the primary clinician's absence. Provide clinical supervision. Clinically supervise new staff, individuals receiving postgraduate supervision, and students in training as requested.

## **Job Summary**

Provide direct counseling and psychotherapeutic services to undergraduate, graduate and professional students through evaluation, crisis intervention and brief individual, couples and/or group psychotherapy. Develop and implement campus outreach and preventive programs of consolation and education related to the mental health needs of students; advise administrators, students, faculty and staff concerning student mental health concerns.

## **Shift/Salary**

Shift: Mon-Fri 8:00-5:00 (May be required to work outside normal business hours)

Salary to be commensurate with qualifications of selected candidate within the established range (generally minimum-midpoint) of the position

Recruitment Period: 8/13/2021 - Until Filled

## **Conditions of Employment**

All candidates are required to successfully pass a Background Check review prior to starting with Augusta University.

All employees are responsible for ensuring the confidentiality, availability, and integrity of sensitive [patient, student, employee, financial, business, etc.] information by exercising sound judgment and adhering to cybersecurity and privacy policies during the course of their employment and beyond.

## **Equal Employment Opportunity**

Augusta University is proud to be an equal opportunity employer welcoming applicants from underrepresented groups, including individuals with disabilities and veterans.

## **Other Information**

This position is also responsible for promoting a customer friendly environment and providing superior service to our patients, students, faculty, and employees. "Augusta University is a patient-and family-centered care institution, where employees partner everyday with patients and families for success."

Augusta University is a tobacco free environment and the use of any tobacco products on any part of the campus, both inside and outside, is strictly prohibited.